



Winnipeg Humane Society – Job Posting #2024-7-2

Date:	April 2, 2024
Position Title:	Camp Counsellor – Full Time TERM
Department:	Community Outreach
Reports to:	Director, Community Outreach
Classification:	Union
Positions available:	6
Rate:	\$16.40/hr-\$21.15/hr
Hours:	40 hours/week; Monday to Friday 7:30am-3:30pm, 8:00am – 4:00pm or 9:30am-5:30pm (shifts may vary) Days/Time of shifts could vary/change
Term Length:	June 24th, 2024 – August 30th, 2024

Closing Date for Applicants: Open until filled

Position Summary:

The Camp Counsellor is responsible for providing an engaging, interactive, and educational experience with animals for children. The Camp Counsellor leads group activities, maintains safety of campers and visiting pets and participates fully in preparation of day camp activities.

Who we are:

- One of the oldest registered Non-Profit charities in Manitoba funded primarily by donations and events.
- An innovative community service organization committed to protecting animals from suffering, and to promoting their welfare and dignity.
- A team of generous partners, donors, hardworking volunteers and committed staff united in the belief that every animal deserves dignity and love.
- One of the largest and more recognized animal shelter and welfare organizations in Canada.
- Always growing, changing, and adapting to meet the expectations of the community and the needs of Winnipeg's animal population.

Duties and Responsibilities:

- Integrate “teachable moments” into the camp program format
- Prepare for each camp day
- Lead small group activities
- Organize and facilitate games, crafts and daily activities
- Notify the Camp Supervisor promptly of any concerns/questions
- Aid in the setup and cleanup of activities
- Bring energy and enthusiasm to every day to ensure participants have an unforgettable experience
- Maintain positive morale that will be adopted by all our staff, volunteers, parents/guardians and the children attending the camp
- Other duties as reasonably assigned

Standards of Performance:

- Keeping the mission of The Winnipeg Humane Society in the forefront when performing job duties, as well as when representing The Winnipeg Humane Society both inside and outside the shelter environment.
- Exemplary level of care is provided to each animal consistent with Humane Society policies and procedures.
- Effective communication with fellow staff on an ongoing basis; a respectful workplace is maintained at all times.
- Successful and thorough completion of assigned job duties within reasonable time limits.
- Reliability and diligence in position.

Authority:

Authority to perform all assigned duties and responsibilities within established policies and procedures.

Accountability:

Directly accountable to the **Director, Community Outreach & Camp Supervisor** for the performance of all assigned duties and responsibilities. Must be able to take direction and work closely with the Camp Supervisor.

Exemplifies Winnipeg Humane Society’s Core Values:

- We let empathy guide our commitment to animal welfare and approach to all individual beings, people, and animals alike.
- We value and accept each other.
- We are committed as an organization to lead with integrity and accountability.
- We are guided by innovation and remain open to change.
- We foster an inclusive, purposeful, and safe communication space.

Participates in creating a thriving Culture of Philanthropy at Winnipeg Humane Society by:

- Being knowledgeable and supportive of WHS programs
- Sharing their passion for service to animals, people, and our community with our guests
- Serving as an inspiration to all guests by providing an exemplary level of animal care and guest service
- Being able to communicate a compelling case for support that demonstrates the impact of philanthropy on Winnipeg Humane Society

Interpersonal Relationships:

Has frequent contact with WHS staff, volunteers, suppliers, vendors, and public.

Abilities, Skills & Knowledge:

- Effective communication skills, both written and verbal, as well as presentation skills
- Ability to deal with people sensitively, tactfully, diplomatically, and professionally at all times
- Ability to build positive and productive working relationships
- Strong teamworking qualities, with the ability to work with staff from other departments and taking initiative to contribute new ideas
- Able to work independently or as a team
- Able to work under minimal supervision
- Excellent time management and organizational skills
- Ability to adapt to changing circumstances and priorities
- Creative problem solving and resolution skills

Education, Training & Knowledge:

The following are mandatory qualifications for this role:

- Demonstrated professionalism and responsibility
- Ability to work weekends, evenings, and some holidays as required
- This position is subject to a Criminal Record Check, including a vulnerable sector search and a Child Abuse Registry Check.

The following qualifications are desired and would be considered assets:

- 18 years of age, or older preferred
- Post-secondary education in Early Childhood Education or relevant course of study, or equivalent combination of education and experience

- Previous experience in a non-profit environment
- Demonstrated experience in childcare, motivating and working with children ages 6-13
- Demonstrated experience delivering engaging community programs

How to apply:

Forward your resume and cover letter to:

danishaj@winnipeghumanesociety.ca

Please quote the job posting number in your email or cover letter subject line.

This position is subject to a Criminal Record Check, including a vulnerable sector search and a Child Abuse Registry Check.

The WHS is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs.

NO PHONE CALLS PLEASE

The WHS values diversity and equality in its team. All qualified applicants will receive consideration for employment without regard to race, religion, gender, gender identity or expression, sexual orientation, national origin, disability, or age.

We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit <https://winnipeghumanesociety.ca/about-us/careers>